



2012 Olympic Qualification Tournaments

Official Announcement

- 19 April 2012 -

***IHF Women's Olympic
Qualification Tournaments
for the
London 2012 Olympic Games***

***Tournament 2
in Guadalajara (ESP)***

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1. Basic Principles

1.1. The 2012 Women's Olympic Qualification Tournament is essentially an IHF event

Event Holder:

International Handball Federation
Peter Merian-Strasse 23
P.O. Box
CH-4002 Basel
Switzerland
Phone: +41-61-228 90 40
Fax: +41-61-228 90 55
E-mail: ihf.office@ihf.info

Organiser:

Royal Spanish Handball Federation
Calle Ferraz 16-2
ES-28008 MADRID
Phone: +34-91-548 35 58
+34-91-548 13 55
+34-91-547 55 62
+34-91-541 99 52
Fax: +34-91-542 70 49 / +34-91-542 71
E-mail: rfebm@rfebm.com
Website: www.rfebm.com

The Royal Spanish Handball Federation is entitled to host the Women's OQT due to its national team's ranking at the previous Women's World Championship.

1.2. Date of competition

The IHF fixed the dates of the 2012 Women's Olympic Qualification Tournaments for the period from

25 to 27 May 2012

1.3. Competition venues

The organiser proposed the venue, which has been approved by the IHF:

GUADALAJARA

Hall: Palacio Multius de Guadalajara ('Aguas Vivas')



Capacity: 5,800

Venue administrator: Guadalajara City Hall

Contact details: Telephone number - +34.949.88.06.00

Team hotel: TRYP GUADALAJARA
Autovía N-II. Km. 55
19002. Guadalajara
Phone: (+34) 949.209.300
Fax: (+34) 949.226.410
www.tryphotels.com/en/tryp-guadalajara-hotel-spain.html

IHF hotel: AC Guadalajara
Avda. del Ejército, 6
Guadalajara
19004 España
Phone: +34 949.248.370
Fax: +34 949.248.371
www.espanol.marriott.com/hotels/fact-sheet/travel/madgu-ac-hotel-guadalajara/



2. Technical Section

2.1. Participating teams

Participants: ARG, CRO, ESP, NED

2.2. Player eligibility

All players are subject to the Eligibility Code for handball players. For proof of citizenship players must show a passport, which will be checked by the Commission of Organising and Competition (COC) before the start of the Olympic Qualification Tournament. The minimum age for participation according to the IHF Regulations is 16.

2.3. Non-appearance

Non-appearance is subject to clause 2.1.6. of the Regulations for IHF Competitions.

2.5. Team registration

Up to 28 players and the remainder as officials (stating their function) shall be registered with the Head Office in Basle as follows:

provisionally: one month (25 April 2012) before the Olympic Qualification Tournament at the latest (28 players at most) to the organiser as well as the IHF Head Office

definitively: one hour before the Technical Meeting to the responsible IHF representative (16 players taken from the provisional list). Registration must be executed on the relevant IHF form.

Each team may replace a maximum of two players (against two players indicated in the provisional list) during the entire tournament (e.g. each team may put in two new players or may put in a player who has already been replaced once), i.e. the 'list of 16' may be changed twice at most. Players may be replaced against players indicated in the provisional delegation list ('list of 28') only.

If a team has registered less than 16 players, it may register one additional player during the OQT.

Procedure for late registration or substitution of one or several players

New players must be orally registered with the Competition Management or the respective IHF delegate in the respective venue no later than 9am on the respective matchday. A written registration and a proof of citizenship (passport, etc.) shall follow one hour before the match at the latest. The official IHF form (see Annexe) must be used.

Registration on the IHF form for that very purpose (see Annexe) must contain the following information in English:

- a) Officials
Officials (who must not be changed during the entire competition) surname, first name, date of birth, nationality, gender, function within the delegation and indication of the officials (by use of letters A, B, C, D, E, F)
- b) Players
Player's number, last name, first name, date of birth, club, height, weight, position (GK=Goalkeeper, LW=Left Wing, RW=Right Wing, LB=Left Back, RB=Right Back,

CB=Centre Back, L=Line Player/Pivot), number of international games and number of goals scored (in the corresponding category).

- c) Players' clothing
Colour of first, second and third set of clothing, separately for shirts and shorts; goalkeepers' first, second and third set of clothing.

Players who have not officially registered by the date stipulated shall not be allowed to play in the competition. Please be notified that it is not allowed to take the role as both a player and official simultaneously.

2.6. Players' clothing

Players' clothing worn at the 2012 IHF Women's Olympic Qualification Tournaments shall be subject to the IHF Regulations.

2.6.1. Players' uniforms

All the court players on a handball team must wear identical uniforms*. The combination of colours and design of one team must clearly distinguish from the colours and design of the opposing team.

Players must wear sports shoes.

It is not permitted to wear objects that could be dangerous to the players. This includes, for instance, head protection, face masks, bracelets, watches, rings, visible piercing, necklaces or chains, earrings, glasses without restraining bands or with solid frames, or any other objects which could be dangerous (Rulebook 17:3).

Flat rings, small earrings and visible piercing may be allowed, as long as they are taped over in such a way that they are no longer deemed dangerous to other players. Headbands are allowed, as long as they are made of soft, elastic material.

Players who do not meet the aforementioned rule will not be allowed to take part until they have corrected the problem.

2.6.2. Colours

Each team must possess three (3) differently coloured sets of players' uniform, including at least:

- a) one (1) set of light-coloured shirts and one set of light-coloured shorts
- b) one (1) set of dark-coloured shirts and one set of dark-coloured shorts
- c) three (3) differently coloured shirts for the goalkeeper.

One colour should very clearly cover the major part of the shirt.

All players of a team used on the goalkeeper position must wear the same colour that distinguishes them from the court players of both teams and the goalkeeper(s) of the opposing team.

All goalkeepers of one team must wear the same shirt colour. This applies also to a court player temporarily acting as a goalkeeper.

The colour of the players' numbers shall differ from the main colour.

In each match one team shall wear light-coloured shirts and the other team dark-coloured shirts.

The uniform sets (named 1st, 2nd and 3rd in order of preference) of the teams shall appear on the team list.

At the initial Technical Meeting of the IHF competition, each delegation is obliged to show the three differently coloured sets of uniforms (court players and goalkeeper).

The colours have to be decided at the initial Technical Meeting. The decision of colours in each match will be taken with participation of the team representatives and the IHF Technical Delegates. In case of disagreement regarding the colours the team named first has the right to choose the colour.

2.6.3. Players' numbers

Players must wear clearly legible numbers, the figures being placed at least 20cm high on the back and at least 10cm high on their chest. The numbers shall be in a different colour from the main colour. Numbers between 1 and 99 shall be used. The colour of the team officials' clothing must clearly differ from the main colour of both teams concerned.

'Temporary' goalkeepers must either have a goalkeeper shirt with the number that they normally have as a court player, or they must put on a sleeveless shirt bearing the colour of their teams' goalkeeper shirt, with holes giving a view of the number on the regular shirt. If they put on a sleeveless shirt, colour and type of that shirt must be identical to the goalkeeper shirt. No tolerance will be accepted.



During the entire IHF competition, each player must wear the same number, regardless of his position (goalkeeper or court player).



2.6.4. Players' names

The player's surname or popular name, that is identical to that indicated in the team list, must be displayed, in clearly legible 7cm high (minimum) capital letters, above the player's number on the back of the shirt. The names must be written in Roman letters. The teams are responsible for the application of the names.



2.6.6. Approval procedure

The players' uniforms shall be presented to the IHF in good time for examination. The teams participating in the Women's OQT must forward a sample or coloured photos of the uniforms they want to use in the competition to the IHF Head Office no later than 11 May 2012. The examination of the uniforms will be carried out by the Head Office. The Head Office shall approve the uniforms in writing prior to the tournament.

The nations are obliged to bring with them only such approved uniforms for the tournament concerned.

The nations are obliged to wear the uniforms approved for the match in question.

Before the start of the match the IHF Official shall make sure that the teams on the court wear the uniforms approved for the match in question.

2.6.7. Players' clothing during official presentation

During the official presentation prior to the matches all players of one team shall wear consistent clothing (all players wearing tracksuits or all players dressed in players' clothing or a combined solution are possible).

2.6.8. Identification of federation (emblem, national flag or name of the country) displayed on the shirt

Federations shall display the federation's emblem or the national flag at chest level on the front of the shirt. Federations are entitled to place the name of the country on the back of the shirt below the player's number in the event that the federations are not using their right of placing advertising in this area.



2.6.9. Team officials' clothing

The team officials in the substitution area must be uniformly dressed in sportswear or civilian clothing. Colours which may cause confusion with the court players of the opposing team are not allowed (see Substitution Area Regulations 3)

2.7. Competition Management

The Competition Management is responsible for the orderly management of the event, in close cooperation with the organiser. It gives advice and makes all the necessary decisions during the event, with the exception of disciplinary decisions. It is also responsible for the appointment of Officials, Technical Delegates and referees. The teams may contact the IHF hotel (details as below) to reach the Competition Management or the COC representative on site.

AC Guadalajara
Avda. del Ejército, 6
Guadalajara
19004 España
Phone: +34 949.248.370 // Fax: +34 949.248.371
www.espanol.marriott.com/hotels/fact-sheet/travel/madgu-ac-hotel-guadalajara/

2.8. Rules of the Game / Competition-related regulations

Matches shall be played according to the current Rules of the Game.

The following regulations will apply for the 2012 IHF Women's Olympic Qualification Tournaments.

16 players may be put in per match

16 players may be put in per match at the 2012 Women's OQT and related qualifying rounds.

Half-time break

The half-time break at the 2012 Women's OQT shall be 15 minutes.

Team-Time Out

According to Rule 2:10 and Clarification 3 of the Rules of the Game each team has the right to receive a maximum of three team time-outs during regular playing time but not during overtime. No more than two team time-outs may be granted in each half of the regular playing time. Between two team time-outs of a team, the opponent must be at least once in possession of the ball. 3 green cards, bearing numbers 1, 2, and 3 respectively, are available for each team. The teams receive cards bearing numbers '1' and '2' in the first half of the game and the cards no. 2 and no. 3 in the second half provided they received no more than one team time-out in the first half. In case they received two team time-outs in the first half, they receive only green card no. 3.

Within the last 5 minutes of the regular playing time only one team time-out per team is allowed.

2.9. Technical Meeting

An initial Technical Meeting with the team officials of the participating delegations, the organiser and the IHF representatives shall be held on 25 May 2012 at 9am to provide all necessary information and to settle organisational, technical and financial issues.

The teams have to bring all **players' passports** and a sample of their **players' uniform sets** to the Technical Meeting. Moreover they are to submit the **definitive registration list by use of the IHF form**. May we point out once again that only players indicated in the provisional registration list submitted to the IHF may be included in the definitive registration list.



3. Competition Section

3.1. Group

<i>Tournament 2 in Guadalajara</i>
<i>ESP</i>
<i>CRO</i>
<i>ARG</i>
<i>NED</i>

3.2. Match schedule

Date	Time	Matches
25 May 2012	10.45	CRO – NED
	13.00	ESP - ARG
26 May 2012	10.45	ARG – CRO
	13.00	NED – ESP
27 May 2012	10.15	ARG – NED
	12.30	ESP - CRO

The throw-off times of the matches have been fixed in close cooperation with the TV rights-holder and the TV stations in the participating countries. However, the IHF reserves the right to change the throw-off times if need be.

3.3. Training schedule

The training schedule will be drawn up by organiser and the IHF after the throw-off times have been fixed. Should you have special requests apart from the normal training schedule please contact the organiser.

3.3.1. Training venue

Pabellón Multiusos de Guadalajara “Aguas Vivas”

3.4. Match evaluation and determination of places

The matches shall be evaluated as follows:

- each match won = 2 points
- each match drawn = 1 point for each team
- each match lost = no points

Teams are ranked according to the total number of points gained.

If two or more teams have gained the same number of points after the matches have been completed, classification is decided as follows:



- results in points between the teams concerned;
- goal differences in the matches between the teams concerned;
- greater number of plus goals in the matches between the teams concerned.

If the teams are still equal, a decision is made between those teams with an equal number of points as follows:

- goal difference is subtracted in all matches
- greater number of plus goals in all matches

If classification is still not possible, a draw shall decide. The IHF representative on site shall execute the draw, if possible in the presence of the 'responsible team officials'. If the 'responsible team official' cannot be present, other co-workers selected by the IHF shall take part.

3.5. Cancellation or discontinuation of match

If the match is cancelled or discontinued, the Competition Management shall decide on further action.

3.6. Official balls

Balls of IHF partner Select will be used at the Women's Olympic Qualification Tournaments. All participating teams will receive 10 balls in advance to get familiar with the balls.

3.7. Anti-Doping

Doping tests will again be carried out at the Women's Olympic Qualification Tournaments. Further information will be provided by the IHF Anti-Doping Unit (ADU). Please contact the ADU for further queries you may have.



4. Logistics

4.1. Arrival

Each participating nation must inform the organiser and the IHF Head Office in Basle on the time and place of arrival as well as the means of transport no later than 11 May 2012. Place of arrival and departure is Madrid.

4.2. Accommodation

All teams will be accommodated in hotels approved by the International Handball Federation. The contact details of the team hotel are listed below.

TRYP GUADALAJARA
Autovía N-II. Km. 55
19002. Guadalajara
Phone: (+34) 949.209.300
Fax: (+34) 949.226.410
www.tryphotels.com/en/tryp-guadalajara-hotel-spain.html

Eight double rooms and five single rooms are made available to each delegation. One of the single rooms will have a bigger size to be used by the physiotherapist of the team.

Internet access free of charge shall be available in the rooms.

4.3. Duration of stay / Arrival and departure

The teams shall arrive on Thursday, 24 May. Departure day is 28 May 2012.

Earlier arrival and later departure is possible. Please check with the organiser and refer to Section 5 of the present announcement.

4.4. Meals

The participating teams have the right to four meals per day: breakfast, lunch, snack (on matchdays only), dinner.

4.5. Meeting rooms

The organiser will reserve meeting rooms for the teams and provide the necessary furniture and technical equipment free of charge. The meeting rooms for the teams shall dispose of a screen, a projector and a DVD player.

4.6. Photos

The participating nations are requested to submit one team photo (minimum 150 dpi) and one passport-sized photo (minimum 150 dpi) per participant to the organiser no later than 4 May 2012.

4.7. Visa

In order to guarantee a trouble-free entry to Spain, the delegations which need visa to enter Spain are requested to contact the organiser no later than 4 May 2012.



5. Financial Section

5.1. Bank account details

Event Holder:

International Handball Federation
UBS AG Basle
Account no. 664.538.01K
IBAN: CH73 0023 3233 6645 3801K
Reference: Women OQT ESP

Organiser:

La Caixa
Oficina 4113
c/Ferraz, 27
28008 Madrid (Spain)
IBAN: ES96 2100 4113 8122 0004 2849
SWIFT: CAIXAESBXXX

5.2. The participants shall bear the following costs:

a) Visa costs

The participating delegations shall bear all visa-relevant costs.

b) Registration fee

The participating nations shall pay the IHF a registration fee of CHF 500.- no later than 11 May 2012.

c) Fixed deposit

All participating teams must pay the IHF, no later than 11 May 2012, a deposit of CHF 5,000.-, which will be taken on account or repaid. If a registering federation has the uncharged sum of CHF 5,000.- on its IHF account, this may be used as the fixed deposit.

5.3. Days of stay

When calculating the days of stay, the number of days is generally counted from 12 noon on the day of arrival to 12 noon on the day of departure, i.e. although the days of arrival and departure make up two calendar days, they represent only one fee-paying day. (Additional meals - on the day of arrival possibly breakfast, on the day of departure possibly lunch and/or dinner - shall be paid for in addition.)

5.4. Additional days of stay

The participating teams may, with the organiser's agreement, arrive earlier or leave later, but they must bear additional costs themselves. The cost for additional days of official delegation members (16 players, 5 officials in eight double rooms and five single rooms) is EUR 125,- (double room) and EUR 150.- (single room) per day and person.

5.5. Additional participants

The organiser has to guarantee accommodation for a delegation comprising a maximum of 30 persons provided the participating federation bears the cost of delegation members ranked 22nd to 30th in the list. The costs for additional persons for the duration of the OQT is EUR 125,- (double room) and EUR 150.- (single room) per day and person..

If the delegation shall comprise more than 21 persons the participating federation concerned shall inform the organiser accordingly no later than 4 May 2012.

Costs for additional days and delegation members shall be paid into the bank account of the Royal Spanish Handball Federation by 11 May 2012.

The following costs shall be borne by the organiser:

5.6. Expenses in the host country

All expenses arising within the host country in connection with the games (see Section Logistics)

5.7. Board and lodging

Board and lodging due to the IHF Regulations for a maximum of 21 persons (up to 16 players and the remainder officials) per federation, from 24 to 28 May 2012.

5.8. Tickets

Each participating federation has the right to buy tickets for the OQT. All participating teams are requested to submit their requests by 4 May 2012. Past that date the organiser can not guarantee tickets.

The following costs shall be borne by the IHF:

5.9. Travel expenses

The entire delegation's (21 persons) travel expenses for the outward journey to the destination airport and for the return trip



6. *Organisational Matters*

6.1. IHF booklet / IHF media information

The organiser in cooperation with the IHF will publish the IHF INFO brochure including all tournament-relevant information and latest news for the teams, the representatives, the media and guests.

6.2. IHF representatives

The IHF already appointed Officials, Technical Delegates and referees for the Women's OQT. Annexe 2 provides the list of IHF Nominees for the Women's OQT in Guadalajara (ESP).

The IHF referees nominations for the individual matches will only be announced on the relevant matchday. The Technical Delegates and the referees will be informed accordingly at 10am of the relevant matchday. The nominations will be released on the IHF website (www.ihf.info) at 11am.

6.3. Video recordings

Generally all teams are allowed to take video recordings although some restrictions may be necessary on account of the space available. The organiser shall provide a special place in the hall for the person taking the video.

One person from each team is allowed to take video recordings at the hall. Recordings may only be used for internal purposes or for developing team tactics and must not be commercially exploited.

6.4. Match DVDs

The organiser undertakes to arrange for copies of the match DVDs. One match DVD shall be available for the teams concerned free of charge. Further DVD copies may be purchased at a price of CHF 30.-.

6.5. Scouting system

The IHF and the organiser assure the data processing to produce all match-relevant statistics. All statistics will be available at www.ihf.info.

6.6. Accreditation

The organiser will issue accreditation to all team delegation members.



7. Television, Media and Advertising



7.1. TV rights

The IHF owns all TV and marketing rights.

7.2. Press conference

A post-match press conference will take place in general approximately 15 minutes after the end of each match in the press conference room located close to other media areas. A coach and a player from each team will attend the press conference conducted in English. The IHF Media Department will inform about special requirements on site.

7.3. Advertising on sportswear

Rights in respect of advertising on sportswear are laid down in the Regulations for Advertising. IHF Marketing Inc. will contact you in this regard.

Nevertheless we would like to remind you that the outer side of sleeves is **exclusively** reserved for the International Handball Federation (without financial participation by the participants).



8. Final Provisions / Where to go next?

All other topics are subject to the IHF Statutes and Regulations, which are in every member federation's possession. The provisions laid down in the Legal Sections of the Regulations for IHF Competitions shall apply.

Where to go next?

London 2012 Women's Olympic Handball Tournament (27 July – 12 August 2012)

- The two top-ranked teams of the Women's OQT in Guadalajara (ESP) qualify for the London 2012 Women's Olympic Handball Tournament.
- The draw ceremony in view of the Women's Olympic Handball Tournament will be held on 30 May 2012 in London.
- Seeding for the draw is as follows:

<i>World Champion NOR</i>	<i>1st-ranked team of OQT 1</i>
<i>1st-ranked team of OQT 2</i>	<i>1st-ranked team of OQT 3</i>
<i>2nd-ranked team of OQT 3</i>	<i>2nd-ranked team of OQT 2</i>
<i>2nd-ranked team of OQT 1</i>	<i>Host / GBR</i>
<i>SWE</i>	<i>BRA</i>
<i>ANG</i>	<i>KOR</i>

ANNEXE 1

DEADLINES

25 April 2012	Provisional team registration list to be submitted to the IHF and to the organiser
4 May 2012	Contact the organiser regarding visa formalities
4 May 2012	Request from participating federations for entry tickets
4 May 2012	Team photo and passport photos to be sent to the organiser
4 May 2012	Announce additional days of stay or additional participants to the organiser
11 May 2012	Payment of registration fee to the IHF (CHF 500.--)
11 May 2012	Payment of fixed deposit to the IHF (CHF 5,000.--)
11 May 2012	Sample/photos of players' uniforms to be forwarded to the IHF
11 May 2012	Information about arrival to be forwarded to the IHF and the organiser
11 May 2012	Payment of extra costs for additional days of stay or additional participants to the organiser
25 May 2012	Definitive team registration list to be submitted at the Technical Meeting

Women's OQT in Guadalajara (ESP)

IHF Nominees

Representative

Bader Al-Theyab KUW

Official

Leon Kalin SLO

Technical Delegates

Günel Ensari TUR

Roland Bürgi SUI

Roger Xhonneux BEL

Referees

Yalatima Coulibaly / Mamoudou Diabate CIV

Charlotte Bonaventura / Julie Bonaventura FRA

Lars Geipel / Marcus Helbig GER

Head Office

N.N.

N.N.



Player Replacement

The Handball Federation of _____

changes player

(last name, first name): _____

(player number) _____

against

player
(last name, first name): _____

No	Date of Birth	Club	Height	Weight	Main Position	Int. Matches	Goals

Date, Place

Signature

Name of Delegation Representative

Confirmed by International Handball Federation:

Date, Place

Signature

Name of IHF representative

Replacement No (of 2 in total)



Late Registration

The Handball Federation of _____

is adding

player
(last name, first name): _____

No	Date of Birth	Club	Height	Weight	Main Position	Int. Matches	Goals

Date, Place

Signature

Name of Delegation Representative

Confirmed by International Handball Federation:

Date, Place

Signature

Name of IHF Representative